



Affiliation Automation and Monitoring System
Central Board of Secondary Education

Grant Letter for:- EX-02819-1516

Phone: 011-22520242 (Technical Query)
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CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 301
REGD./SPEED POST

No. CBSE/AFF/1630346(EX-02819-1516)/2015
13/05/2015

Dated:

The Manager,
Sri Guru Harkrishan Public School,
Majhwind, Gopalpura,
Batala Road, Amritsar,
Punjab - 143 102.

Sub: Extension of Provisional Affiliation to the above said school beyond 31.03.2015

Sir/Madam,

This is with reference to your online application executed on 14/07/2014, on the above subject.

In this connection, I am directed to convey the sanction for extension of provisional affiliation of the school with the Board for its Secondary School Examination and Senior School Certificate Examination for a further period of Five year(s) w.e.f. 01.04.2015 to 31.03.2020 subject to the fulfillment of the following conditions:-

1. The School is required to follow syllabi and course as per scheme of studies prescribed by the Board for the respective Examination.
2. The School is required to abide itself by the Examination/Affiliation-Bye-Laws of the Board.
3. The School is required to apply on online for further extension of affiliation alongwith the requisite fee and other documents by 30th June of the preceding year in which the Provisional Affiliation expires. Applications will be accepted after the last date along with the prescribed fee and late fee Rs. 10,000/- per month subject to maximum of Rs. 50,000/-.
4. Provisional Affiliation granted to a school will remain valid on receipt of online

preceding year - 2019. (30th June)

application of a school for further extension of provisional affiliation subject to the final decision of the Board. (Amended Rule 15.11)

The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No of Sections at Sr. Secondary (XI & XII)
(a)	1.0 acre	1250	02 in each class	04 in class XI and XII
(b)	1.5 acre	1875	03 in each class	04 in class XI and XII
(c)	2.0 acre	2500	04 in each class	04 in class XI and XII
(d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.			

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(e) Schools running on less than 01 acre campus shall restrict number of students as follows:-

Category	Area of land	No. of students
(i) Secondary School	2000 sq. mtr.	600 upto Class X
(ii) Sr. Secondary School with two streams	3000 sq. mtr.	900 to Class XII

6. The school will strictly adhere with all rules regarding safety of students including Fire-fighting, Drinking water, Sanitation, Transportation, etc.

7. Income & Expenditure and audited annual accounts statement duly certified by the Chartered Accountant for the current year is required to be sent and the same be submitted every year.

8. Other conditions are enclosed as per Annexure 'A'.

9. **Special conditions to be complied within three months:-**

- 08 PGTs and 04 TGTs are short in the school. The school is required to appoint trained & qualified teachers to maintain section teacher ratio i.e. 1:1.5 teachers per section at each level. Hence, a copy of revised staff statement is required to be submitted showing Name, Designation, Date of Appointment, Date of Confirmation etc.
- The school is required to ensure that pay-scales, DA and other admissible allowances are being paid either at par with the corresponding categories of employees working in the State Govt. Schools or as per VIth Pay Commission of Government of India and disburse the salary through ECS facility as per norms of the Board.
- School Managing Committee is to be re-constituted as per Affiliation Bye-laws, by including 02 representatives each of teachers and parents, 2 CBSE representatives from KVs/JNVs not below the rank of Principal of Sr. Secondary School affiliated with the Board subject to recommendation of the Board and also ensure that no blood relation is in it.
- The school is required to create the reserve fund as per strength of the school in the joint names of Secretary, CBSE and Manager of the school as per provisions of Affiliation Bye-Laws of the Board and copy of FDR may be furnished to the Board for record purpose.
- The school is required to furnish valid Sanitary Conditions, Safe-Drinking Water, Fire Safety Certificates issued by the competent authorities/concerned department.

** The Extension of Provisional Affiliation upto Secondary & Senior Secondary level w.e.f. 01/04/2015 to 31/03/2020 has been granted Provisionally subject to the conditions that the

school will pay the pay scale and allowances which should at least be at par with corresponding categories of teachers employed in government institutions of the State Govt. or as per scale prescribed in 6th Central Pay Commission of Govt. of India in respect of its teachers and the school will make payment through ECS mode & will appoint teaching & non-teaching staff possessing the qualifications prescribed for each post in the Affiliation Bye-Laws. Further, the school is required to submit EPF challan in respect of its employee to the Board.

Yours faithfully,

ASSISTANT SECRETARY (AFF)

Encl: As above

Copy to:

1. The Principal, Sri Guru Harkrishan Public School, Majhwind, Gopalpura, Batala Road, Amritsar, Punjab - 143 102.
2. The Regional Officer, Regional Office CBSE, Sector-5, Panchkula - 134109.
3. The Assistant Secretary (IT), AMC, CBSE Preet Vihar, Delhi

ASSISTANT SECRETARY (AFF)

Principal

Sri Guru Harkrishan Sen. Sec. Public School
Affiliated to C.B.S.E.
Majhwind Gopal Pura (Amritsar)

Member Incharge

Sri Guru Harkrishan Sen. Sec. Public School
Affiliated to C.B.S.E.
Majhwind Gopal Pura (Amritsar)